



Mt. Ararat High School  
 73 Eagles Way  
 Topsham, Maine 04086

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 207 729 2953 fax  
 mta75.org

«contactsfirstName» «contactslastName»  
 «contactsaddressLine1»  
 «contactsaddressLine2»

January 29, 2010

To the Parent or Guardian of: «studentfirstName» «studentlastName»

We are pleased to announce the introduction of the **Infinite Campus Parent Portal** pilot. This internet website will allow parents and students direct access to Mt. Ararat High School’s data management system, Infinite Campus. Once you log on to the portal you will be able to access information on your child including grades, transcripts, attendance, schedule, school fees, immunizations, and an access log. Infinite Campus Parent Portal provides a direct communication between the school and parents/guardians.

## Access to Infinite Campus Parent Portal

The access code to active your Infinite Campus Account is: «**contactscontactGUID**»

The Portal Address is:  
[www.link75.org/portal](http://www.link75.org/portal)

Quick Start Guide and Instructions are at:  
[www.link75.org/portalresources](http://www.link75.org/portalresources)

Before students and parents/guardians are allowed access to Campus, they must understand and adhere to the rules outlined in these guidelines. Violations of these guidelines may result in loss of access as well as other disciplinary or legal action. Students and parents/guardians are responsible for their use of Infinite Campus Portal. MSAD 75 makes no guarantee that Infinite Campus will be error free or without defect. The District will not be responsible or liable for any damage a student or parent/guardian may suffer as a consequence of using Infinite Campus or information through Infinite Campus. The District reserves the right to revise these guidelines or restrict access at any time, with or without notice, and for any reason the District deems appropriate.

## Student Use of Infinite Campus Portal

Over the next several weeks, students will be encouraged to access the **Infinite Campus Student Portal** during their homeroom advisory sessions. Login information for students is

**username:** *student id #* (found on the school photo ID card)  
**password:** [*first name initial*][*last name initial*][*date of birth in mmddyy format*]  
 example: John Doe with a January 1, 2001 date of birth = *jd010101*

Students will be given the option to change and customize their password after their first login. It is important for students to understand the importance of protecting their login information. The Portal allows for helpful access for students, but it also contains extremely confidential information. This will be discussed with students in their advisory group, but it may be helpful for parents to review this with their children.

## Use of Infinite Campus Portal

Access to Infinite Campus is a privilege, not a right. Users of the Infinite Campus Portal are expected to adhere to the following guidelines:

1. Users shall act in a responsible, legal, and ethical manner.
2. Users are responsible for keeping their Campus passwords confidential and should take all reasonable precautions to prevent others from being able to use their account.
3. Users shall not share their password with anyone, including their own family members.
4. Users shall not set their computer to automatically login to Campus.
5. Users who identify a security problem with Campus must notify the School District office immediately, without demonstrating the problem to anyone else.
6. Users shall not attempt to gain unauthorized access to Campus or to go beyond access authorized by the School District. This includes attempts to log in through another person's account or to access another person's files or make deliberate attempts to disrupt the Campus system or to destroy data.
10. Users shall not use Campus for any illegal activity, including violation of Data Privacy Laws. Anyone found to be in violation of these laws may be subject to Civil and/or Criminal prosecution.
11. The complete, detailed Computer Use Policy can be found on the District's website: <http://www.mta75.org/services/Technology/technology.htm#AcceptableUse> or at your school office.

## Limitation of Liability

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## Support and Troubleshooting

If students or parents/guardians notice incorrect demographic information, such as phone numbers, addresses, email address, etc., please email [coffint@link75.org](mailto:coffint@link75.org) with the changes or call Theresa Coffin at Mt. Ararat High School at 729-2951 ext. 203 for other options.

If any technical or login difficulties are encountered, please review the instruction manual found at [www.link75.org/portalresources](http://www.link75.org/portalresources) or email [portal@link75.org](mailto:portal@link75.org).